

WELLHOUSE HOUSING ASSOCIATION MINUTES OF THE AD-HOC COMMITTEE MEETING OF THURSDAY 11 April 2019 AT 6PM AT THE ASSOCIATION'S OFFICE, THE HUB, 49 WELLHOUSE CRESCENT GLASGOW G33 4LA

1. Welcome, Sederunt & Apologies.

Present:

Maureen Morris	Chair
Clare Monteith	Vice-Chair
Tom Lucas	Committee Member
David Robb	Co-optee
Sarah Morris	Co-optee

In Attendance:

Martin Wilkie-McFarlane	Director
Alex Gemmell	Assets & Maintenance Manager
Gordon Kerr	Finance & Corporate Services Manager

Apologies:

Jane Heppenstall	Committee Member
Darron Brown	Committee Member
Michelle Harrow	Committee Member

Absent:









None

2. Business Plan 2019 - 2020.

The Director recapped the main elements of the business plan and the consultation process with stakeholders, etc.

Director reminded committee that they had approved the plan in February 2019.

The purpose of this meeting was to approve the appendices. The Director took committee through the following appendices, one by one -

Name	Date modified	Type	Size
 Appendix 1 ORGANISATIONAL STRUCTU...	03/04/2019 11:48	Microsoft Word D...	75 KB
 Appendix 2 - SWOT	18/03/2019 10:56	Microsoft Word D...	17 KB
 Appendix 3 - PESTLE	11/04/2019 17:14	Microsoft Word D...	18 KB
 Appendix 4- Business Plan Preparation Pr...	18/03/2019 12:07	Microsoft Word D...	16 KB
 Appendix 5 - Planning Triangle	18/03/2019 12:08	Microsoft Word D...	30 KB
 Appendix 6 - SIMD	18/03/2019 12:11	Microsoft Word D...	1,218 KB
 Appendix 7 - Easterhouse	18/03/2019 12:14	PDF File	557 KB
 Appendix 8- Delivery Plans	18/03/2019 12:11	Microsoft Word D...	33 KB

Director also recapped the important supporting documents, being –

- Asset Management Strategy, updated and approved in March 2019;
- JLL valuation report on residential stock (December 2018);
- Value for Money benchmarking report from Scotland’s Housing Network (October 2018).

Finally, the Director took committee through the operational plan and risk register, reminding committee that these will be reported quarterly as a way of monitoring progress and the committee using them as a tool to monitor management team performance and approach to risk management.

Resolution:

The Business Plan and all appendices were approved by committee as well as future reporting timetables.

David Robb proposed and Tom Lucas seconded approval of the appendices.

There was no further business.

Meeting closed: 7:15pm. Next Meeting 25th April 2019.

I certify that the above minute has been approved as a true and accurate reflection of the proceedings:

Signed (Chair)

Date:.....