

## **Committee Member Recruitment Process**

Completed application forms should be sent to Wellhouse's office, and the Director will review the applications with a view to confirming eligibility in terms of WHA's Rules and OSCR requirements. Any ineligible applications will be notified to the Recruitment Panel.

Eligible applicants will then be invited to attend an informal meeting with the Director and the Recruitment Panel established by the Management Committee (of whom one will normally be the Chair). The purpose of the meeting will be to:

- Confirm the applicant's eligibility to act as a member of the Committee
- Establish the applicant understands of the role of Committee members, including the likely time commitment involved.
- Establish the potential contribution likely to be made by the applicant, in the light of the skills, knowledge and experience sought by Wellhouse.
- Answer any questions from the applicant.
- Explain the potential benefits of having an experienced Committee Member supporting and mentoring the applicant, if successful.

You will be informed of the result of the interview within 48 hours or such other time as agreed.

Successful applicants will be invited to attend a meeting of the Management Committee as observers before their appointment is confirmed. Committee meetings are usually held on the last Thursday of the month.

The normal term of office is three years, unless you are being co-opted to fill a vacancy; in these circumstances, your term of office lasts until the AGM (held in September) when you will be able to stand for election as a full member, provided you have become a member of Wellhouse HA.